## J-Trader Quick Start User Guideline



#### **Notice**

Along with every effort has been made to ensure that the information given in this J Trader Quick Start User Guideline is accurate, no legal responsibility is accepted by RHB Investment Bank ("RHB") for any errors, omissions or statements.

The information set out in this quick guideline is provided at your sole risk and RHB shall have no liability to you in the event that you suffer any loss, whether in contract, tort or negligence, either directly or indirectly, arising out of this guideline or the information contained herein.



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#### 1. How to Log In



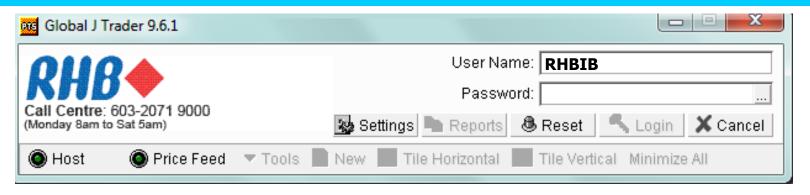
To log in to J-Trader, double click on the J-Trader icon as shown on the left.

After that, the J-Trader screen will appear. Enter the User Name and Password that has been provided to you then click on 'Login'.





### 2. Change Your Password



If you wish to change your password, type in your User Name, click on the icon beside the password field \_\_\_\_, then the 'Change Password' window will appear.



Enter your old password, and new password twice and click 'OK' to change your password.

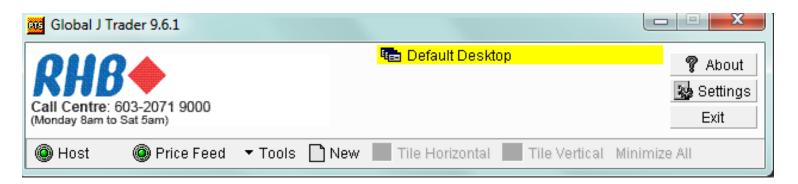


### 3. The Trading Platform Windows

When you have successfully logged on to J-Trader, the system will automatically open 3 different windows:

- The Main Trading Window
- ii. The Connectivity Status Window
- iii. The Message Window

#### The Main Trading Window



The main trading window contains various functions and table on next slide describes each of the functions.



# **The Trading Platform Windows**

| Fields                        | Description   |
|-------------------------------|---|
| Default Desktop               | Lists the "desktops" (trading environments) available, with the currently selected desktop highlighted in yellow  |
| About                         | Provides installation information, for examples, its version number and build number  |
| Settings                      | Configures & customizes alerts, mouse behavior, default order types, fat finger limits, and more.   |
| Exit                          | Click on this button to log off from J-Trader   |
| Host<br>Price Feed            | Indicates the connection status of the host & Price Feed where:  > Green = connected > Yellow = connecting > Grey = disconnected                              |
| Links                         | Opens links to customer-defined websites  |
| Tools                         | Provides a menu of tools for displaying orders in a ticker style layout, creating & calculating strategies, listings orders, submitting multiple orders, etc. |
| New                           | Create a new Main Trading Window  |
| Tile Horizontal Tile Vertical | Aligns the windows horizontally or vertically   |
| Minimize all                  | Iconizes all open windows   |



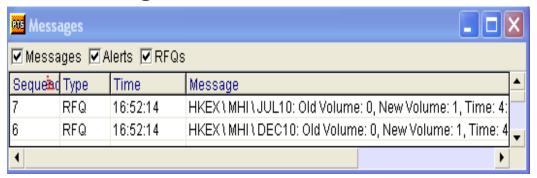
### **The Trading Platform Windows**

#### **The Connectivity Status Window**



This window displays your server connections.

#### The Message Window



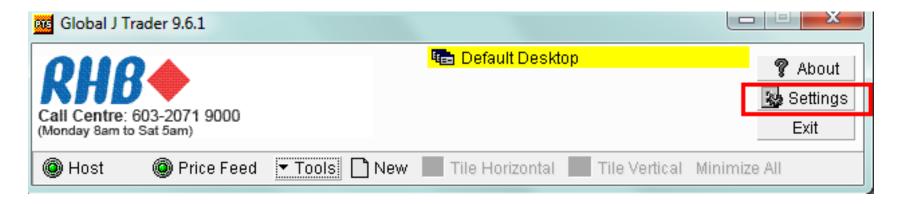
This window screen displays your connection messages, alerts and request for quotes (RFQs).



### 4. How to Change System Settings

The settings menu allows you to change or adjust the settings according to your preference. You can make changes to display, general, sounds, alerts, trading settings, etc.

Click on 'Settings' button on the Main Trading Windows to bring up the 'Settings' window.





### **How to Change System Settings**

In the 'Settings' window, there are 6 tabs which are 'Display', 'General', 'Trading', 'Sounds', 'Contract', and 'Reflector'. Each of these tabs allow you to edit settings to various functions within the system.

| Settings   |  |  |  |  |
|--|--|--|--|--|
| Display General Trading Sounds Contract Reflector  |  |  |  |  |
| Colours  |  |  |  |  |
| Bid Price Normal Rising Falling On-Market Background On-Market Foreground  | Red: 0 TO      |  |  |  |
| Use price change colour for (seconds): 5   Reset colours to default  Use on-market colour for (seconds): 0  Always shown |  |  |  |  |
| Prices   | General  |  |  |  |
| ▼ Fractional Prices  | ☐ Increase space between pull and action buttons.  |  |  |  |
| E. radional rivos  | ☑ Display Reflector Button ☐ Action On Mouse Down. |  |  |  |
| Lowest Common Denominator  | ☐ Floating Reflector. ☐ Display Account Field      |  |  |  |
| ☐ Show Settlement Prices On Closing Column   | ☐ Always Blank Lots                                |  |  |  |
| Bollow Schiller Hoss on Glooning Schilling   | ☐ Disable DOM                                      |  |  |  |
| Fonts  | Always On Top                                      |  |  |  |
| Font Name: Min Size: 9 💠   | ☐ Trade Frame ☐ Fill Alert                         |  |  |  |
| □ Bold □ Italic Max Size: 18 💠   | DOM Reflector                                      |  |  |  |
| Bota Litano  | Subscriber Depth At Best                           |  |  |  |
|  | ✓ OK X Cancel 2 Apply                              |  |  |  |



### **How to Change System Settings**

Below is the table that display the various type of settings you can change in the window.

| Tab       | Description   |  |
|-----------|---|--|
| Display   | <ul> <li>➤ To edit the colours used for different kinds of price &amp; price changes</li> <li>➤ To edit the display of fractions/decimals</li> <li>➤ To edit the default font to be used</li> <li>➤ To decide which screens you want to appear in front of others.</li> </ul>   |  |
| General   | <ul> <li>➤ Properties of alerts</li> <li>➤ Settings affecting the tick bar</li> <li>➤ A checkbox for forcing messages to appear in front of other screens and dialog boxes</li> <li>➤ To check boxes for controlling which kinds of log you want created</li> <li>➤ To create shortcut keys on your keyboard you assign to commonly performed tasks: for example, pressing F3 for the Instrument tree.</li> </ul> |  |
| Trading   | ➤ Settings affecting trades & how you enter them  |  |
| Sound     | ➤ Play or mute the sound alerts   |  |
| Contract  | ➤ Setting properties for individual exchanges, instruments and quoted instruments   |  |
| Reflector | ➤ Edit settings to the reflector  |  |

Once you have make the changes, click 'OK' to confirm.

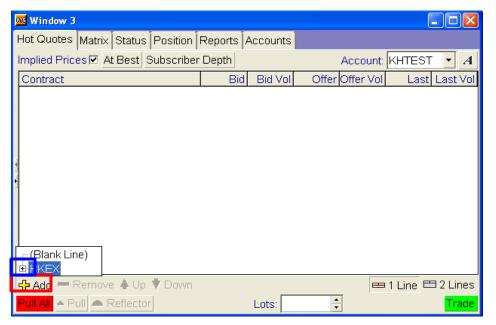


#### 5. How to Add a Contract

#### Step 1

On the main trading window, click the icon 'New'





#### Step 2

Click on 'Add'.

#### Step 3

Click on the '+' sign.

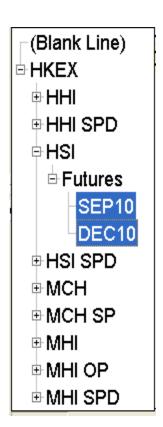


#### **How to Add a Contract**



#### Step 4

To add contract, double click on months that you want to monitor.

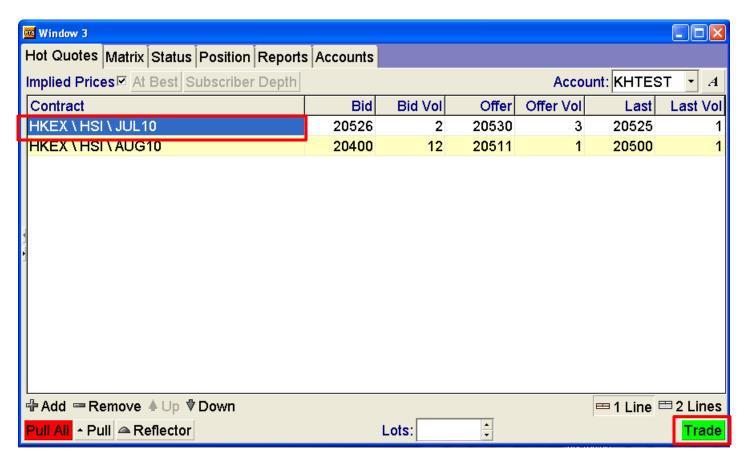


If you wish to add few contract months simultaneously, highlight the contract you wish to add and double click.

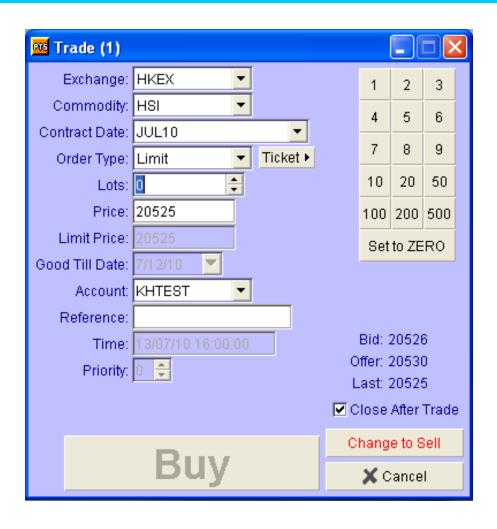
All the contracts will appear on 'Hot Quotes' tab.



There are two ways in which you can place a trade. The first way is to use a trade ticket. To bring up a trade ticket, click on the contract in which you wish to place a trade and click on 'Trade' in the 'Hot Quotes' tab.





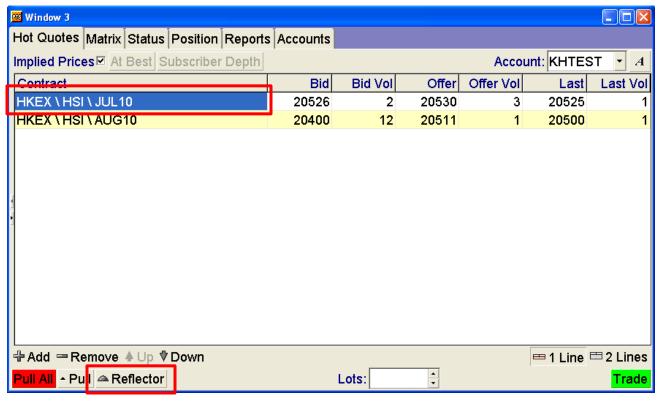


#### To place a trade:

- Select the 'Exchange', 'Commodity', 'Contract date' and 'Order type' field in which you wish to place the trade in.
- Key in the quantity under 'Lots'
- Key in the trade price under 'Price'
- Click on 'Buy' if you wish to place a BUY order. if you wish to place a SELL order, click on 'Change to Sell' and click on 'Sell'

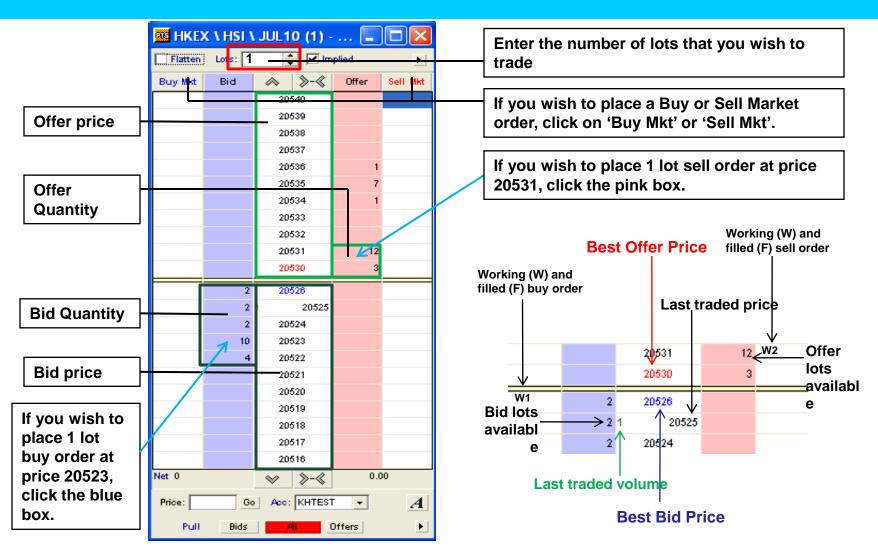


The second way in which you can place a trade is to use the reflector. The reflector is a price ladder screen from which you can trade the full depth of market for a contract, including inside prices (price without volume that are between the bid and offer) to trade with reflector. It is best to use the reflector to place the trade after the market opens.

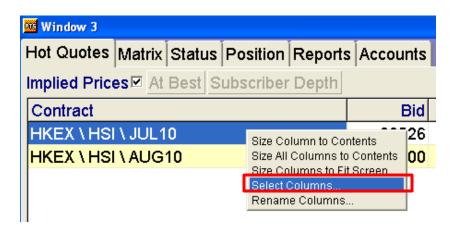


To bring up the reflector, click on the contract in which you wish to place a trade and click on 'Reflector' in the 'Hot Quotes' tab.

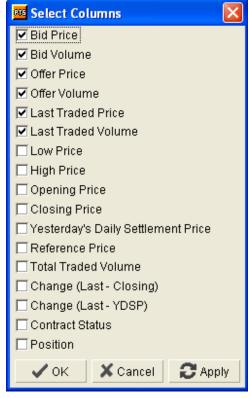








The columns can be customized in the 'Hot quotes' Windows. To customize the columns, right click on the Main Heading and click 'Select Columns' option.



Select the columns that you want to display by ticking the box then click 'OK'.



### 7. Cancel or Amend a Trade or a Working Order

You can cancel trades or working orders through 'Status' tab.

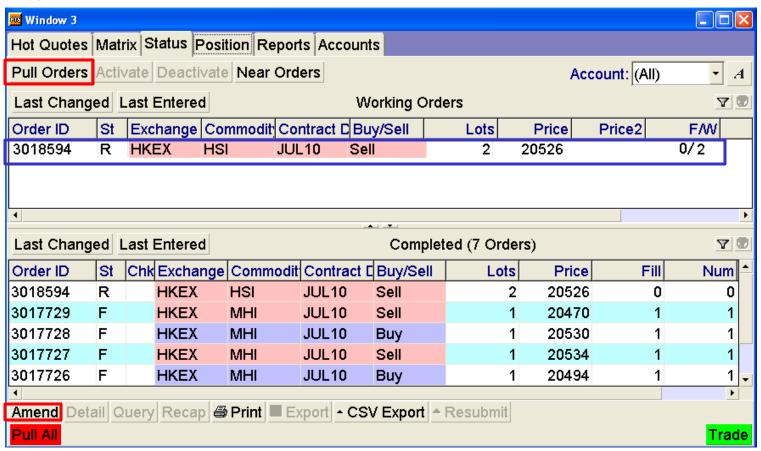
The 'Status' tab shows you the status or all your trades and order, whether they are working, filled or rejected.

Click on the 'Status' tab and your working orders will be displayed on the top section of the window.



### Cancel or Amend a Trade or a Working Order

To cancel a particular order, select the order and click 'Pull Order'. To amend a trade, click on 'Amend'.





### Cancel or Amend a Trade or a Working Order



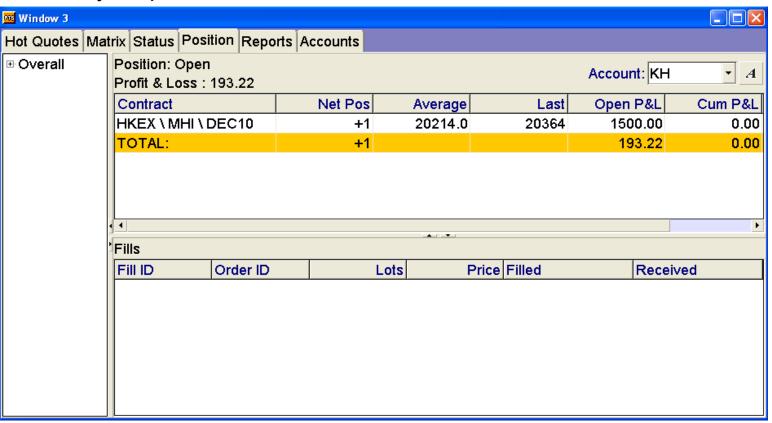
When you click on 'Amend', a trade ticket will appear and you can make amendments to the lot size and order price.

Click 'Buy' (or 'Sell' for a Sell order) to confirm the amendment.



#### 8. How to View Your Position

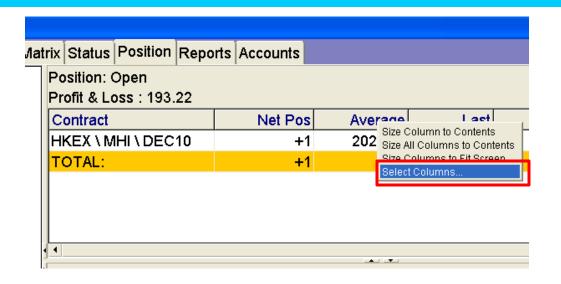
To view your positions, click on 'Positions' tab.



The P&L for respective contract is shown in contract's settlement currency. However, the total P&L is shown in USD.



#### **How to View Your Position**



Columns can be customized in the 'Position' tab. To customize columns, right click on the Main Heading and click on 'Select Columns'.

Select the columns by ticking the box & click 'OK'.





#### **How to View Your Position**

Below is the table that provides the explanation of what each column displays on the Positions tab.

| Column                     | Description  |
|----------------------------|--|
| Net Position               | Net position for the contract: example, +20 for '20 lots long' and -10 for '10 lots short'                   |
| Buys / Sells               | Number of lots bought / sold   |
| Average Price              | Average price for the position   |
| Buy / Sell Average Price   | The average price of Total Buys / Total sells on a contract  |
| Open P/L                   | The mark to market profit/loss calculated by average price of the net position against the last-traded price |
| Cumulative P/L             | The closed position profit/loss  |
| Total P/L                  | The sum of open P/L and cumulative P/L   |
| Commission                 | Total commission paid for trades in this contract .  Commission per lot times number of lots done            |
| Currency                   | The currency of the contract that is traded  |
| Margin per lot             | The margin that require per lot  |
| % P/L Burn Rate            | The ratio of P&L to start-of-day net liquidity value   |
| Net Position Change On Day | The difference between start-of-day position and current net position  |
| Margin Paid                | The total margin utilized for the particular contract. The total is including the working order margins      |
| Equity                     | The start-of day net liquidity value add profit or less losses   |



### 9. How to Retrieve Trade And Order History

Go to 'Status' tab which will show all your working and filled orders and trade.

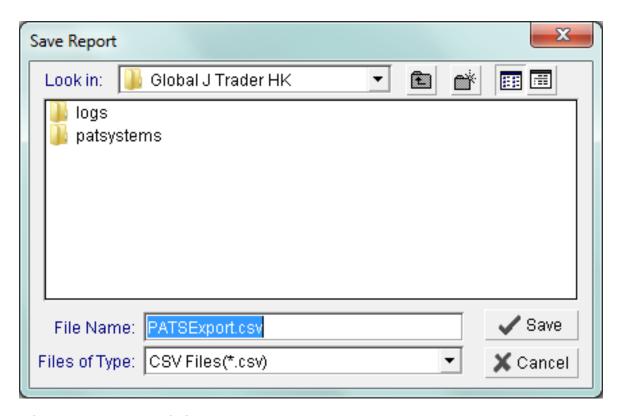


If you wish to retrieve your orders in the futures, click on 'Export' (for txt format file) or 'CSV Export' (for CSV format file).



### **How to Retrieve Trade And Order History**

Save a copy of report in your computer



After click on 'CSV Export', you will be able to save the export data in CSV format as shown above and open CSV format file in excel spreadsheet.



### 10. Log Off

To log off from your J-Trader, click on 'Exit' button.



J-Trader will save your current settings and all your products in 'Hot Quotes' tab will be loaded automatically when you log-in on next session.



### The End

# **THANK YOU**

